




Adnan Ali Babar



Personal details

 adnanbabar632@gmail.com

 +92-333-4498386

 Rawalpindi Pakistan

Skills

Multi-tasking

Administration

QA/QC Program

Logistic Procedure

Operation management

Word, Excel, PowerPoint

Communication Technology

Qualities

-  Adaptability & Analytical
-  Teamwork & Time Management
-  Technical & Safety Consciousness

Languages

English, Urdu, Punjabi

Profile

As a Supervisor/Warrant Officer, I supervised the warehouse, logistics, documentation, and administrative affairs of the organization. I have worked across various domains, providing technical assistance in QA/QC programs and analyzing strategic plans, policies, reports, and legal and regulatory frameworks. Additionally, I possess a fluent command of English and am adept in Microsoft Office applications such as Word, Excel, and PowerPoint.

Education

M.A (Teaching Education)

Allama Iqbal open University (AIU), Islamabad

Bachelor of Arts

University of Peshawar

Diploma Of Associate Engineer (Electronics)

School of Electronics (SOE) Pakistan Air force

Matric (Science)

F.G. Technical High School Chaklala, Rawalpindi

Professional Experience

Warrant Officer (JCO) / Supervisor

As an Office In-charge, I supervised operations across various diverse thematic areas within the organization. I assisted in the development of specifications and budget estimates for various projects and contributed to discussions and group learning on different platforms. Additionally, I analyzed strategic plans, policies, reports, and legal and regulatory frameworks.

Associate Engineer

As a technician with experience in the operation, management, and maintenance of electronics equipment, I have worked on various aspects of communication technology, including microwave links, mission control centers, and wireless systems. I have demonstrated good work ethics and collaboration with other professionals and staff.

Certificate / Military Awards

Tamgha-E-Azm

Tamgha-E-Istaqlal

Diamond Jubilee Medal

Military Leadership & Command