

HARREL DUB TIMMONS III

Collinsville, IL 62234 • 515-290-1312 • harrelt78@gmail.com

Professional Summary

Professional manager with significant expertise in overseeing complex aviation maintenance projects and ensuring timely delivery. Skilled in strategic planning, budget management, and risk assessment. Strong focus on team collaboration, fostering results-driven environment, and adapting to changing needs. Known for reliability, leadership, and effective communication.

Skills

- Citation parts knowledge
- ILS
- Generating quotes
- Market value assessment
- Airframe systems
- Avionics systems
- TFBO software
- EASA compliance
- Project management
- Project scheduling
- Customer Service
- PartsBase
- StockMarketAero
- Purchase orders
- Marketing
- Powerplant systems
- Customer liaison
- FAA compliance
- Profitability reports
- Project planning
- Communication
- Corridor Software

Work History

Citation Project Manager, 03/2025 to Current

West Star Aviation – East Alton, IL

- Successfully managed multiple projects simultaneously by prioritizing tasks according to urgency, resource availability, and alignment with organizational goals.
- Planned, designed, and scheduled phases for large projects.
- Met project deadlines without sacrificing build quality or workplace safety.
- Established effective communication among team members for enhanced collaboration and successful project completion.

- Ensured on-time & squawk free aircraft delivery
- Optimized efficiency to maximize revenue

Parts Manager/Parts Sales, 02/2019 to 02/2025

Jet Air Inc – Galesburg, IL

- Researched and assigned pricing of parts through fair market value and availability.
- Marketed specific parts through various channels, such as ILS, Controller, PartsBase or email newsletters.
- Participated in trade shows or industry events to network with potential vendors or clients.
- Monitored sales trends to identify popular items and adjust inventory levels accordingly, including overhaul and repair of rotatable items.
- Negotiated the sale of parts for a profit, all while maintaining a high level of customer satisfaction.
- Maintained a high profit margin within my department, for all 3 FBO locations.
- Developed strong relationships with many vendors.
- Delegated removal of parts based on customer demand.

Aircraft Dismantler, 09/2015 to 02/2019

Jet Air Inc – Galesburg, IL

- Removed, identified, and inventoried parts from retired Citation Jets using maintenance manuals, component maintenance manuals, and illustrated parts catalogs.
- Developed a clear understanding of aircraft systems and how they intertwine.

Line Service Technician, 05/1995 to 09/2015

Jet Air Inc – Galesburg, IL

- Refueled both company and customer aircraft.
- Towed aircraft to storing positions.
- Utilized an array of GSE to support aircraft.
- Utilized customer service skills as I was their first point of contact.

Education

Associate in Science (A.S.): Computer Information Systems, 05/2019

SouthWestern Oregon Community College - Coos Bay, OR