



JOSEPH MBATIA

PROFESSIONAL PROFILE

Hardworking with strong organizational skills. Achieves company goals through exceptional planning and prioritization

WORK HISTORY

Housekeeping team leader **10/2023-Current**

Keolis MHI-Dubai-UAE

- Cleaned and disinfected rooms and communal areas to deliver first class facilities
- Communicated repair needs to maintenance staff for prompt remedial action
- Completed shift reports for smooth handovers and back-of-office operations
- Maintained faultless cleanliness standards to exceed guest expectations and encourage repeat visit.

Storekeeper **06/2018- 06/2023**

- Directed shop floor replenishment processes to maximize accuracy and availability of inventory
- Implemented health and safety best practices to comply with regulations
- Resolved complaints and produce refunds with care and professionalism , maintaining customer satisfaction
- Enhanced loss prevention by strengthening premises security and access control, resulting in significant theft reductions.

Truck Driver **04/2016-04/2018**

- Operated lorry in urban , suburban and rural environments in all types of weather conditions
- Conducted pre-inspections and maintained the lorry for reliable, safe operation and timely delivery.
- Supported management by reporting lorry abnormalities and mechanical problems for corrective action

Sales Assitant **02/2014-02/2016**

AL Maral Company - Tabarjal ,Saudi Arabia

- Built lasting relationships with clients through customer service interactions
- Shelved and merchandised new products in visually appealing organized displays to engage customers
- Accepted and processed cash, cheque, card, and mobile payments using POS systems
- Used product knowledge sales abilities and customer relations skills to drive substantial profit increases

EDUCATION

04/2023: Sensel Institute of technhnology ,Nakuru, kenya

NVQ LEVEL 2: Plumbimg and drainage

12/2013 :Kenya Institute of Management ,Nakuru ,Kenya

Higher Diploma -Human Resource management

12/2011 :Certificate of higher education-:Business Management

Kenya Institute of Management ,Nakuru ,Kenya

CONTACT

+254 725 026 534
0566462505

josephkaratu38@gmail.com

SKILLS

- Team Work
- Time Management
- Leadership
- Verbal & Written Communication

LANGUAGE

- English