

# MARIA ARROYO

## GRAPHIC DESIGNER

Adept at collaborating with clients to understand their unique needs and delivering innovative solutions that effectively communicate their brand message. Known for combining artistic talent with strong communication skills to exceed client expectations and enhance brand identity. Seeking opportunities to bring a fresh and dynamic perspective to a creative team.



860.965.6548



mariaarroyo275@icloud.com



27 Scarlet Lane, Windsor, CT  
06095

## EDUCATION

2012-2015

### Capital Community College

*Social Services*

2009-2011

Opportunity High School

*High School Diploma*

## SKILLS

- Digital Technology & Graphic Design Skills
- Exceptional Customer Service Delivery
- Sales and Marketing
- Social Media Management
- Problem Solving & Time Management
- Bilingual (Spanish)

## WORK EXPERIENCE

### SSUPhoto Designs

*Graphic Designer & Sales, October 2023-present*

Works with customers to create unique graphic designs for apparel, business logos, and gifts. Conducts inventory measures. Sees projects through final production. Meets exceptional customer service standards.

### SquareOne Graphics

*Personal Assistant, May 2016-2022*

Communicated with clients, created an organized schedule for appointments, and ensured prompt service. Maintained a professional culture aligned with the organizational goals.

### Hertz Corporation

*Sales Associate, April 2017-September 2018*

Responsible for persuasively selling optional services and processing customer rentals with accuracy and detail. Assumed multiple positions in the company as a Flex Associate.

### Hertz Local Edition

*Sales Associate, February 2015-April 2017*

Conducted vehicle maintenance. Filed insurance claims and communicated with vendors regarding repair services. Met needs of clients in a fast paced sales environment. Ensured exceptional customer service.