

MD.RAHMAT

P-195, Rmeshwarpur Road,
Garden Reach, Kolkata
Pin: -700024

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Career Objective

I am a dedicated, motivated person, ready to take challenging assignments. & take up proactive initiatives, to meet deadlines in a highly demanding environment and also open to learn technologies, willing to travel and relocate.

Professional Experience

SpiceJet Airlines

Place : NETAJI SUBASH CHANDRABOSE INTERNATIONAL AIRPORT KOLKATA, WEST BENGAL

Period : 05 years & 04 Months

Job Profile: Sr. Executive –Ground Support Department

Roles & Responsibilities

SPICEJET LIMITED

- Preparation of Daily, Weekly, Monthly reports of GSV/GSE serviceability status. Fuel consumption reports, GPU, ACU & ASU usage reports,
- Carry out GPU, ACU & ASU quarterly & Half-yearly maintenance & service,
- Preparation of GSV/GSE service check list
- Preparation of daily inspection sheet
- The scheduled maintenance of GSV & GSE carried out as per the specified intervals & the records of same is maintained.
- Verification & forwarding of bills of petrol pump, local purchase of spares & outsourcing agencies.
- Intimation of any accident / incident related to GSE & GSV to Station Manager and Head GSD.
- Preparing Revenue generation on Hiring reports
- Preparation of monthly Expenditure & Revenue reports.
- Preparing PR for materials purchased from vendor & Forward to HO for Approval
- Collecting invoice from vendors & Forward to HO.
- RTO Follow-up and maintain all Vehicles (License and Non-License) Document up to date.
- Follow-up for vehicle, space, and Equipment handling etc from Airport Authority of India

Technical Skills:

Computer Proficiency basic:

- MS Word, MS Excel, Emailing, Spreadsheets, Word Processing, Internet Research, Presentation, MS Power Point

Basic knowledge of Software.

- HTML5 (Version), CSS using Bootstrap3, JavaScript's, And VS Code (source editor made Microsoft with the Electron Framework.

IndoThai Kolkata Pvt. Ltd. (Airport Management Service System)

Place : NETAJI SUBASH CHANDRABOSE INTERNATIONAL AIRPORT KOLKATA, WEST BENGAL
Period: Join Date 01.04.2023 & Job Continue
Job Profile: GSE Supervisor. –Ground Handling Department

Roles & Responsibilities

IndoThai Kolkata Pvt.Ltd.

- Preparation of Daily, Weekly, Monthly reports of GSV/GSE serviceability status of **TLD & MAK GPU, TLD ACU, TLD ASU, TLD LDL, UDL, & MDL, TOWBAR (A320/B737, A330, B757, B747, B737 800 / 900 ER, B737 MAX 8 /9, (A330/B767/B777/A350/DC10), TLD PBT (TMX-150, TMX-450, TMX-350 Series) etc.**
- Preparation of GSV/GSE service check list
- Preparation of daily inspection sheet.
- Preparing PR for materials purchased from vendor & Forward to HO for Approval
- Collecting invoice from vendors & Forward to HO.

Business Development:

Building and maintaining healthy business relations with major clients including Government, Sector and Corporate Accounts

Educational Qualification

- **Bachelor of Engineering** (B-Tech) (Aug 2012 – May 2016) in **Mechanical Engineering** as major and secured **7.8 CGPA** from Mallabhum Institute of Technology, Bishnupur, West Bengal.
- **HS** scoring **52.00%** from Metiabruz High School, Garden Reach Kolkata, West Bengal
- **Madhyamick.** scoring **66.25%** from Metiabruz High School, Garden Reach Kolkata, West Bengal

Personal Details

Father's Name : MD. RAHIM
Date of Birth : 13.07.1992
Gender : Male
Nationality : India
Languages Known : English, Hindi & Bengali (Speak, read & write)

Declaration

I hereby declare that the above-furnished information's are correct and true to my knowledge and belief

Date:

Place:

MD.RAHMAT