



MUHAMMAD WASEEM

Supply Chain & Logistics Professional

ABOUT ME

Dedicated and result-oriented Logistician with 25 years of experience. I am eager to apply modern Supply Chain techniques and hold on to proactive supply chain network. I am proponent in achieving the highest level of information and relationship. I am ready to face challenges within available resources & beyond.

PROFESSIONAL EXPERTESE

25 years of service in Pakistan Air Force as a logistician (1998- 2024), including 4 years and 6 Months at General Security Aviation Command (Kingdom of Saudi Arabia) (2019-2023).

Key responsibilities

- ❖ Stock Taking & timely replenishment of stores
- ❖ Requirement Forecasting & Distribution, Requisitioning, Storage and Handling of Aircraft Spares, tools, Rubberized Material, Aviation Fuel, Chemical and Lubricants as per SOP
- ❖ Inventory Management, warehousing, issue, receipt, shipment and keeping up-to-date records by posting all transactions in ALMS-ev/PALMS system
- ❖ Order placement & tracking of demands for expeditious delivery of items
- ❖ Stock level study (SLS) & trend analysis of Repairable items to maintain adequate inventory levels at reasonable cost.
- ❖ Maintain stock of consumable items including shelf life items
- ❖ Reports writing & communication of the projects
- ❖ Maintain Central tool store of R&F Wing, Mirage Rebuild Factory PAC Kamra.
- ❖ Ground handling of Summit Helicopters S-70i and Air Bus Helicopters H-145 at General Security Aviation Command, Abha (KSA)
- ❖ Computer Skills (MS Word, MS Excel and Power Point), Microsoft Windows including inventory management system like ALMS-ev, PALMS, MARICLE & SAMIS.

ACADEMIC QUALIFICATION

- ❖ **Faculty of Arts**
Govt College Samundri, Pakistan
- ❖ **Matriculation (Science)**
Govt High School No 2 Samundri, Pakistan

PROFESSIONAL COURSES

- ❖ Diploma in Logistics management & Procedure (Basic and Advance Course)
- ❖ Automated Logistics Management Systems (ALMS-ev) Course
- ❖ Arabic Language Course
- ❖ English Language Course
- ❖ Computer Proficiency Course
- ❖ JCO's Course Logistics Trade
- ❖ SNCO's Disciplinary Course.
- ❖ Balloon Barrage System Course

OBJECTIVE

To seek a position in the Supply Chain Log Management field as Manager, Supervisor, General Administrator, Safety / Security Supervisor. A resolution-oriented post where my skills, education and experience will prove an asset to the enhancement, growth and progress of the organization.

Contact / Bio Data:-

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Address:-
Faisalabad, Pakistan

Languages:-
English (Read, Write, Speak)
Urdu (Read, Write, Speak)
Arabic (Basic)

Additional Skill

- ❖ Having 04 years 6 months working experience in Middle East (GSAC Saudi Arabia) as a Logistics Assistant
- ❖ Ms Office, MS Windows & inventory management systems/Applications
- ❖ Relationship Management
- ❖ Risk Management & Mitigation
- ❖ Quality standards compliance
- ❖ Initiative taking
- ❖ Time management
- ❖ Written & Verbal communication
- ❖ Data entry proficiency
- ❖ Professionalism
- ❖ Store maintenance
- ❖ Fire safety training

Awards & Achievements

- ❖ Tamgha-i- Baqa
- ❖ Tamgha-i- Azm
- ❖ Tamgha-i- Istaqlal
- ❖ 10 & 20 Years' Service Medals
- ❖ Letter of appreciation
Base Commander GSAC
Base, Abha KSA