

# Marlo Bell-Lovett

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## SUMMARY OF QUALIFICATIONS

Passionate and results driven professional offering 24 years of experience in operating and maintaining industrial water treatment systems. Highly skilled in ensuring regulatory compliance, optimizing process efficiency and troubleshooting operational challenges. Engaging personality with advanced environmental engineering knowledge and strong desire to work hard in rigorous environments. Committed to creating a safe work environment and achieving excellence.

## SKILLS

- Forklift
- Engineering Support
- Project leadership; Supervision
- Environment cleanup
- File management
- First aide/CPR
- Customer service
- Activity planning and scheduling

## PROFESSIONAL EXPERIENCE

### **1999-2023- MDC, Water Treatment Plant Operator**

Monitors gauges, takes readings and keeps records of water treatment operations.

- Adjusts water flow and chemical feed rates.
- Performs maintenance on equipment.
- Fills out forms on completed work assignments, as well as water flow data.

Demonstrates work procedures.

- Cites work rules violations.
- Assures safe work practices.

Coordinates activities on a short-term basis to assure personnel, materials and equipment necessary for assignments.

- Performs related work as required.
- Cleans equipment and disposes of waste byproducts.
- Lubricates pumps, valves, and other parts, repairs various equipment.
- Skims grease, pumps sludge, and transfers sludge from sludge tanks to drying beds.
- Monitors control panels and adjusts valves and gates to regulate the flow of wastewater through treatment processes.
- Assigns, oversees and corrects the work of a small work crew on an assigned shift when acting as the senior operator on the shift.

### **YMCA, 1993-2000, Youth Coordinator**

Assist the Youth Director in managing all aspects of youth and family programs which includes, but is not limited to, all non-sports youth and family programming.

- Assist in recruiting, hiring, training, and supervising program staff and volunteers.
- Foster a positive and inclusive atmosphere that promotes the physical, mental, and social wellbeing of youth participants.
- Develop partnerships with schools, community organizations, and other stakeholders to enhance program offerings and outreach efforts.
- Provide guidance and support to youth participants, promoting positive behavior and conflict resolution skills.
- Ensure compliance with YMCA policies, procedures, and safety standards at all times.
- Assists with the overall planning and facilitating year-round youth programs.
- ALL OTHER DUTIES as assigned.