

NICHOLAS VEZINA

CONTACT



819-230-3722



NickVezina8@gmail.com



Sherbrooke, QC J1K 2A2

SKILLS

- Fluent in French & English
- Critical Thinking & Troubleshooting
- Systematic Problem Solving
- Proficient Computer Skills
- Accounting & Bookkeeping Skillset
- Project Planning & Coordination
- Strategic Leadership & Change Management

LANGUAGES

- **English**
Fluent
- **French**
Fluent
- **Spanish**
Intermediate

PROFESSIONAL SUMMARY

Dedicated professional with a proficiency for solving problems. Implementing change and guiding colleagues through the challenges of the transition has always been my strength in the workplace. Frequently praised for my creative thinking by my peers, I can be relied upon to help your organization achieve it's goals.

I hope to leverage my accounting background, applying my knowledge towards logistical & operational challenges to expand my skillset. With my ambition to compete in motorsports, I am determined to hone my leadership skills and gain project management experience alongside your team.

EXPERIENCE

October 2021 - Present

Accounting Consultant

Fundamentals Bookkeeping, Sherbrooke, QC

- Work with small business and self-employed workers to manage their cash flow and accounting needs
- Design and manage accounting procedures for clients
- Collect, categorize and file business transactions
- Reconcile bank, credit card, A/P, A/R and important functional accounts

May 2023 - Present

Vehicle Technician

Canadian Army Reserves, Sherbrooke, QC

- Completed and maintain standard soldier qualifications & basic training
- Inspect, repair, overhaul and modify all types of automotive equipment and components
- Carry out the recovery of all types of vehicles used in the land forces

March 2022 - November 2022

Accounting Clerk

Motrec International Inc., Sherbrooke, QC

- Managed A/R: Recorded invoices, oversaw deposits, and pursued aging accounts
- Parts sales & logistics support: Order entries, shipping, invoicing, and customer support
- Assisted with A/P entries and maintained filing system

June 2019 - September 2020

Accounting Clerk

Tony Graham Toyota, Ottawa, ON

- Designed and lead re-engineering of cash receipt process across three departments
- Managed A/P entries and maintained filing system
- Assisted with new car purchase entries and warranty obligations

EDUCATION

December 2023

Bachelor of Business Administration: Major in Management, minor in Marketing

Bishop's University, Lenoxville, Quebec

May 2019

Commerce Springboard

Heritage College , Gatineau, Quebec

CERTIFICATIONS

- Certified QuickBooks Online Advisor

REFERENCES

Chris Pereira — **Tony Graham Toyota**

Chief Financial Officer Former Employer

(613) 225-1212

Cpereira@tonygraham.com

Wendy Liang — **Kwesst Inc.**

Controller Former Client

Wendy.Liang@solace.com